



## Executive Board Meeting September 6, 2019

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Present: Justin Lozano (Interim President), Heather Stout (Past President), Becca Terry (Interim Vice President/Treasurer), Theresa Smythe (Secretary), Sneh Kothari Kiss (Website/Communication Committee Chair)

The meeting was held online and came to order at 10:08 a.m.

### Topic of Discussion:

- 1) Minutes of the 2019 Members Meeting are forthcoming.
- 2) Elections: Elections will be held this month for Vice President, Treasurer, Secretary for the two-year term beginning January 2020 and ending December 2021. Bylaws clarification: The process of nomination and election for the upcoming year are to begin in the Fall. It does not specify the month.
- 3) Treasurer's Report: Becca Terry reported that as of 9/6/2019 there are 52 members. We have a budget balance of 3,284.54 (not including conference income).
- 4) Owning-Transferring Membership: There was some question about how to address the question of transferring membership that was brought to the Interim Treasurer. When a member leaves an institution and the institution has paid for the membership, can the membership be shifted/transferred to the new employee? It was the general feeling of the board that memberships are not owned by institutions and that they would be nontransferable. However, it seems that this should be addressed in the Bylaws. Theresa Smythe will look into how this can be done.
- 5) Bylaws: Sneh Kothari Kiss agreed to add these to the website.
- 6) Zoom Meetings: Many topics were discussed for future Zoom meetings. The October and November meetings will be on: Instructor Notifications and Disability Awareness Month activities, respectively. Becca will create a Box folder for registrants to share materials needed for the meetings.
- 7) Vocational Rehabilitation: The Board has an interest in continuing conversations with VR. Justin will reach out to Tim Gaines and/or Chris Clause of VR and arrange a date (possibly October 25) for the MO AHEAD Executive Board to meet with them in Jefferson City. He will ask if we can use a room in their building for our next Board Meeting.

Meeting concluded at noon and the Board will meet again in Jefferson City in October (TBD).

Respectfully Submitted,  
Theresa Smythe  
MO AHEAD Secretary