



Executive Board Meeting

October 25, 2019

Present: Justin Lozano (Interim President), Heather Stout (Past President), Becca Terry (Interim Vice President/Treasurer), Theresa Smythe (Secretary), Sneh Kothari Kiss (Website/Communication Committee Chair)

The meeting was held at VR Jefferson City at 9:00 a.m.

Topics of Discussion:

- 1) Minutes of the 2019 Members meeting and the September 6 meeting are forthcoming.
- 2) Old Business:
 - a. Owning-Transferring Membership: Theresa checked the Bylaws to determine how to amend them to include information about nontransferability of membership. It was determined that the Executive Board can initiate a proposal to amend the Bylaws and then submit the amendment to the members forty-five days before a vote at the annual meeting. The amendment must be approved by majority vote of members in good standing. Theresa will create a statement for proposal of an amendment to the Bylaws.
 - b. Zoom Meeting: Attendance has been good overall. July (Documentation and processes) had 25 participants; October (Instructor Notifications) had 10 participants. Upcoming Zoom meeting is November 12 (Disability Awareness Month Activities) hosted by Sneh.
 - c. Bylaws: will be put on the website by November 1.
- 3) Treasurer's Report:
 - a. Becca Terry reported that as of 10/25/2019 there are 56 members. She will send out direct reminder emails to those who have not yet renewed.
 - b. Becca will also send out invites to join MO AHEAD. Sneh will send her the MO list of professionals and Justin will send a list of professionals from neighboring states.
 - c. Justin and Becca are working on the conference costs and income for our budget.
- 4) Vocational Rehabilitation: The Board met today with Tim Gaines, Chris Clause, and others as a follow-up to our meeting with them in the Spring and with the purpose of continuing to build the relationship with VR and MO AHEAD.

At this meeting we learned that VR and RSB plan to continue the current cost-sharing agreement for student services.

We discussed several ideas for collaborative efforts including upcoming conferences. MO AHEAD agreed to present and/or have a vendor's table at the MRA (Missouri Rehabilitation Association) Conference on June 1. VR agreed to present and have a vendor's table at the MO AHEAD Spring Conference.



5) Conference Planning Meeting: Noon-4:00 on Monday, November 25. Justin will send out a Zoom invite.

Respectfully Submitted,

Theresa Smythe
MO AHEAD Secretary